

**Rockwood Weed and Seed
Steering Committee**

Minutes 07/31/02

Attending: Kathy Minden, John Pettis, Carol Cole, Eric Trice, Robyn Gregory, Paulette Keller, Virginia Tribe, Bob Robinson, Lorena Campbell, Polly Burton, Patti Swanson, Beth Faulhaber, Sharron Kelley, Heather Schraeder

Minutes: Rockwood Weed and Seed Minutes of 6/26/02 are approved.

Announcements:

- Sharron Kelley passed around a Northwest Reno Weed and Seed Newsletter.
- Bob Robinson discussed Ivan Cortes' idea for a back to school event that could take place in Rockwood, possibly in the Fred Meyer's parking lot. The Steering Committee was very supportive of this idea.
- Robyn Gregory, who is now the Deputy District Attorney that administers the Community Courts, had news on the progression of a Community Court Plan in Gresham. The original date for the Community Court to open in Gresham was scheduled at the end of August, but it appears this date may be pushed back. The Gresham Community Court would take misdemeanor and low level crime cases east of 122nd Street. Eric Trice talked of the numerous driving while suspended cases that are very prevalent in East County and would like to include this issue in the Community Court system through education. It would run on a bi-weekly schedule and the docket would consist of 5-10 cases per week. The program will expand as more organizations become aware of it. The Steering Committee budgeted \$10,600 for planning, but since most of the planning has been accomplished, this money can be used for a case manager. There was discussion that the money budgeted can be combined with other Weed & Seed sites' funding to hire a full-time case manager. Without the additional Rockwood funds there is only enough to hire a case manager for about 28 hours/week. Robyn is looking for people who would serve on the Advisory Committee for the Gresham Community Court and would like at least a few people from the Weed and Seed Steering Committee to serve on it. Bob suggested that Rockwood be linked to the Community Court by community or neighborhood accountability boards. They would like the Steering Committee to think about the Rockwood element and come back with ideas in August.
- Regional Western Conference in L.A. on September 23-25th. The County would pay for 2-3 persons to go including airfare and hotel, but does not cover food or cab fare, etc. This conference consists of several skill building workshops on very specific issues. For more information or if you are interested in signing up, please contact Sharron Kelley.

· Quarterly Weed and Seed Meeting with Mike Mosman, U.S. Attorney on October 17 at 10am in the New Federal Courthouse Downtown. Please let Sharron know if you would like to attend.

Review of Evaluation Proposals:

There are two proposals for evaluation consultation to review: Dr. Brian Renauer of Portland State University and Kathy Oxborrow of Oxborrow Communications. Lorena clarified that Brian could come in at the \$4500 we budgeted for and she also had a concern regarding the Oxborrow proposal that planned for three trips to Portland and factored in \$340 per trip for travel expenses. Brian's proposal covers about \$10,000 worth of work including: a survey, etc and the Steering Committee only budgeted for \$4500. Shelly Kowalski is going to sit down with Brian to negotiate what he can do for the budgeted \$4500 and to identify the most important aspects of his proposal for \$4500. The Steering Committee will approve the final. Brian is aware that Shelly will negotiate the costs down. Brian's proposal and Shelly Kowalski negotiating with Brian was approved by the Weed and Seed Steering Committee.

Completion of Bylaw Review:

The Steering Committee completed the review of the Bylaws by making language changes to the last four pages of the document. The amendments to the document will be retyped by Lorena and then distributed via email. Questions and discussion that were addressed during the evaluation of the Bylaws:

-Sharron inquired about the option of online meetings or possible online voting in the future and if this needed to be addressed in the Bylaws. The consensus was that the Steering Committee could always amend the Bylaws, but at this time did not want to add this option to the Bylaws and to keep it in mind as a possible future amendment.

-Coordinator's Contract will include a limit on expenses and/or a monthly financial report that will be reviewed by the Steering Committee. Other items addressed in the Coordinator's contract include: the need of discretionary funds to be defined as supporting a community idea or project and in emergent situations that involve spending money before the next Steering Committee Meeting, the Executive Committee will approve expenditure.

Next Steps:

-Sharron will email all current Steering Committee members with a cover letter, the adopted Bylaws and a re-sign up sheet after the application process is completed and we have been notified on the status of our grant application.

Next Meeting: Thursday, August 22 from 5-7pm at Gresham City Hall